

Suggested Reading List

Foreign Service Officers must be well-informed and knowledgeable across many disciplines: current world and national affairs, economics, history, public affairs, and management, among others. And, since Foreign Service Officers represent the United States to the world, they must also possess an insightful understanding of American society and culture. This breadth of knowledge is usually gathered gradually over time. The best foundation is a solid education and a personal life-habit of reading, learning, and expanding one's understanding of the world.

Given this breadth, it is difficult to provide a definitive reading list that will prepare a person for the Foreign Service selection process, and for a Foreign Service career. Nonetheless, the reading list below illustrates the kinds of books and readings that can set you in the right direction.

Current Affairs

U.S. News and World Report, The Economist, Time, Newsweek.

A major daily newspaper such as The Wall Street Journal, New York Times, Washington Post, Los Angeles Times

Journals such as Foreign Affairs and Foreign Policy

English Language Usage

Strunk, W., Jr. and White, E.B. *The Elements of Style*, 4th ed. Boston: Allyn & Bacon, 1999. ISBN 020530902X.

Chicago Manual of Style: *The Essential Guide for Writers, Editors, and Publishers*, 15th ed. Chicago: University of Chicago Press, 2003. ISBN 0226104036.

United States (culture, foreign policy, history, politics)

Davidson, J.W., et al. *Nation of Nations: A Narrative History of the American Republic*, 5th ed. Boston: McGraw-Hill, 2004. ISBN 0072870982.

Feagin, J.R. and Feagin, C.B. *Racial and Ethnic Relations*. 7th ed. Upper Saddle River, NJ: Prentice Hall, 2003. ISBN 0130995339.

Goldstein, J.S. and Pevehouse, J.S. *International Relations*, 7th ed. New York : Pearson Longman, 2006. ISBN 0321354745.

Hirsch E.D, Kett, J.F., and Trefil, J. *The New Dictionary of Cultural Literacy*. 3rd ed. Boston: Houghton-Mifflin, 2002. ISBN 0618226478.

Norton, M.B., et al. *A People and a Nation: A History of the United States*, 7th ed. Boston: Houghton Mifflin, 2005. ISBN 0618375899.

Rosati, J. *The Politics of United States Foreign Policy*. 3rd ed. Belmont, CA : Wadsworth/Thomson Learning, 2004. ISBN 0155058843.

Woloch, N. *Women and the American Experience*, 4th ed. Boston: McGraw-Hill, 2006. ISBN 0072932848.

World History and Geography

Atlas of the World, 12th ed. New York: Oxford University Press, 2004. ISBN 0195221478.

Craig, A.M., et al. *The Heritage of World Civilizations*, 7th ed., combined vol. Upper Saddle River, NJ: Pearson Prentice Hall, 2006. ISBN 0131926233.

Rumer, B. and Zhukov, S. *Central Asia: The Challenges of Independence*. Armonk, NY: M. E. Sharpe, 1998. ISBN 0765602547.
Skidmore, T.E. and Smith, P.H. *Modern Latin America. 6th ed.* New York: Oxford University Press, 2005. ISBN 0195170121.
Judt, T., *Postwar: A History of Europe Since 1945*. Penguin Press HC, 2005. ISBN 13 9781594200656

Asia

Yahuda, Michael. *The International Politics of the Asia Pacific: Since 1945*. (2nd edition, Routledge, 2004)
Sutter, Robert. *China's Rise in Asia: Promises and Perils*. (Rowman and Littlefield, 2005)
Pomfret, John. *Chinese Lessons*. (Henry Holt & Company, 2006)
Bose, Sugata and Ayesha Jalal. *Modern South Asia: History, Culture and Political Economy* (Routledge, 2004)
Luce, Edward. *In Spite of the Gods: The Strange Rise of Modern India*. (Doubleday, 2007)
Heidhues, Mary Somers. *Southeast Asia: A Concise History*. (Thames and Hudson, 2001)
Weatherbee, Donald. *International Relations in Southeast Asia: The Struggle for Autonomy*. (Rowman and Littlefield, 2005)
Oberdorfer, Don. *The Two Koreas*. (Basic Books, 2002)

Russia

Rosefielde, Steven and Stefan Hedlund, *Russia After 1984: Wrestling with Westernization* (New York: Cambridge University Press, 2007).

Near East

Hodgson, Marshall. *The Venture of Islam*. (University of Chicago Press reprints, 1977)
Fromkin, David. *A Peace to End All Peace*. (Owl Books, 2001)
Kepek, Gilles. *The War for Muslim Minds: Islam and the West*. (Belknap Press, 2006)

General

Gilbert, Martin. *The History of the Twentieth Century*. (Harper, Collins Publisher, 2002.)

Sub-Saharan Africa

Gordon, April A, and Gordon, Donald L. *Understanding Contemporary Africa*, (3rd ed. Boulder, CO: Lynne Rienner Publishers, Inc., 2001. ISBN 1-55587-850-4)

Economics and Public Policy

Hall, R.E. and Papell, D.H. *Macroeconomics: economic growth, fluctuations, and policy. 6th ed.* New York: W.W. Norton, 2005. ISBN 0393975150.
Mankiw, G. *Principles of Microeconomics, 4th ed.* Mason, OH : Thomson South-Western, 2006. ISBN 0324319169.

Rushefsky, M.E. *Public Policy in the United States: At the Dawn of the Twenty-First Century, 3rd ed.* Armonk, N.Y.: M.E. Sharpe, 2002. ISBN 076560647X.
Shultz, G.P. and Dam, K.W. *Economic Policy Beyond the Headlines, 2nd ed.* Chicago: University of Chicago Press, 1998. ISBN: 0226755991.

Management and Human Behavior

Gerrig, R.J. and Zimbardo, P.G. *Psychology and Life, 17th ed.* Boston : Pearson/Allen and Bacon, 2005. ISBN 020541799X.
Gleitman, H., Fridlund, A.J., and Reisberg, D. *Basic Psychology, 5th ed.*, New York: W.W. Norton & Co., 2000. ISBN 039397359X (pbk).
Griffin, R.W. *Fundamentals of Management: Core Concepts and Applications, 4th ed.* Boston: Houghton Mifflin Co., 2005. ISBN 0618472428.
Moorhead, G. and Griffin, R.W. *Organizational Behavior: Managing People and Organizations, 8th ed.* Boston: Houghton Mifflin Co. 2007. ISBN 0618611584.
Schneider, S., and Barsoux, J., *Managing Across Cultures, 2nd ed.* Harlow, England; New York : Financial Times Prentice Hall, 2003. ISBN 027364663X.
Twomey, D.P. *Employment Discrimination Law: A Manager's Guide : Text & Cases. 6th ed.* Mason, OH : Thomson/South-Western, 2005. ISBN 0324271301.

Public Affairs and the Media

Dominick, J.R. *The Dynamics of Mass Communication: Media in the Digital Age, 9th ed.* Boston: McGraw-Hill, 2007. ISBN 0073126675. (pre-publication information)
Houston, B., Bruzzese, L., and Weinberg, S. (eds.). *The investigative reporter's handbook: a guide to documents, databases, and techniques, 4th ed.* Boston: Bedford/St. Martin's, 2002. ISBN 0312248237. (**Note** change in title, and authors).
Itule, B.D. and Anderson, D.A., *News Writing and Reporting for Today's Media, 7th ed.* Boston: McGraw-Hill, 2006. ISBN 0072981091.
Morrison, T., and Conaway, W. A. *Kiss, Bow, or Shake Hands. 2nd ed.* Avon, MA: Adams Media, 2006. ISBN 1593373686.
Osborn, M., and Osborn, S. *Public Speaking, 7th ed.* Boston: Houghton Mifflin, 2006. ISBN 0618531955.
Samovar, L.A. Porter R.E., and McDaniel, E.R. eds. *Intercultural Communication: A reader, 11th ed.* Belmont, CA: Thomson/Wadsworth, 2006. ISBN 0534644406.

Computer Applications

Faigley, L. *The Longman Guide to the Web*, Longman, 2000. ISBN: 0321067304.
Parson, J. J., and Oja, D. *New Perspectives on Computer Concepts: Comprehensive. 8th ed.* Boston, Mass.: Thomson/Course Technology, 2006. ISBN: 0619267658.